

United States Department of State



# Foreign Affairs Manual

## VOLUME 3 – Personnel

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### 3 FAM 2270 SENIOR EXECUTIVE SERVICE (SES) MERIT STAFFING

#### Changes

1. Changes throughout subchapter.
2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
3. Revisions since the last update appear in *italics* and *dark magenta*. *Italics* provide a historical record of changes, and are removed the next time the material is updated. Only current changes appear in *italics*.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

#### Filing Instructions

1. Remove 3 FAM 2270, TL:PER-447, 07-12-2002, 06 pages and insert the revised subchapter, CT:PER-50X, 11-12-2004, 06 pages.
2. After inserting the material in the binder, insert this transmittal letter immediately following the CT Checklist, fill in the entry line for the corresponding CT number, and initial.

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**(HR/CSP)**